



National Treasury Management Agency

**Child Safeguarding Statement
November 2018**

THE NATIONAL TREASURY MANAGEMENT AGENCY (NTMA) CHILD SAFEGUARDING STATEMENT

1. Introduction

This Child Safeguarding Statement is prepared in accordance with the Children First Act 2015, and sets out the procedures to be observed to ensure, as far as possible, that a child interacting with the National Treasury Management Agency (the "NTMA") is safe from harm.

This Child Safeguarding Statement applies to all employees of the NTMA (irrespective of the business unit to which they are assigned) and includes all agencies and entities which are under the aegis of the NTMA.

2. Relevant Services Provided

The NTMA does not provide services directly to children but may temporarily permit children on-site for social activities which include, but are not limited to, the Children's Christmas Party or Family Visit Day. The NTMA is also involved in corporate social responsibility (CSR) activities that may bring staff into contact with children, in a limited capacity. This may involve, but is not limited to, activities that occur in education-based or volunteering settings supported by the NTMA.

The NTMA supports the development of children and young people and may facilitate the placement of transition year students for short unpaid periods of work experience. These transition year students are usually under 18 years of age.

3. Relevant Person

The NTMA has appointed as relevant persons for the purposes of the Children First Act a Designated Liaison Person (DLP) and Deputy Designated Liaison Person (Deputy DLP) in keeping with best practice in child safeguarding. They are the resource persons for any child protection concerns within the NTMA. They are responsible for ensuring that reporting procedures within the organisation are followed. They will act as a point of contact for reporting child protection concerns and will liaise with outside agencies, as required.

1. The Designated Liaison Person (DLP) is Siobhan Keeling, Head of HR NTMA
Contact details: Phone: 01 238 4206 email: Siobhan.Keeling@ntma.ie
2. The Deputy Designated Liaison Person (Deputy DLP) is Geraldine Gillick,
Assistant, HR Business Partner
Contact details: Phone: 01 238 4930: email: Geraldine.Gillick@ntma.ie

4. Risk Assessment

| | Risk identified | Procedure in place to manage risk identified |
|----|-------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Risk of harm to children from a member of staff | <ul style="list-style-type: none"> • Code of Conduct for NTMA Employees • Code of Conduct for Officers of NAMA • NTMA Complaints Procedures • NTMA Dignity and Respect policy • Disciplinary Procedure |

| | | |
|----|-----------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | <ul style="list-style-type: none"> • NTMA Procedure – Third Parties Carrying out works in Treasury Building • Internet Usage Policy • Children are supervised while onsite |
| 2. | Risk of harm to a child from a service user (adult or child), visitor or member of the public | <ul style="list-style-type: none"> • Receiving visitors to all NTMA Agencies • Security Card Access System • Children are supervised while onsite |
| 3. | Risk of non-compliance with Children First Act 2015 and National Guidance | <ul style="list-style-type: none"> • Governance Structures in place to support the Implementation of Child Safeguarding Statement • Mandatory review of statement |

5. Procedures

In addition to the procedures outlined in the risk assessment, the following procedures support our intention to safeguard children availing of an NTMA relevant service:

- Staff undertake induction training sessions
- Staff are aware of reporting procedure
- Staff undergo Garda Vetting as part of the pre-employment induction process
- Relevant persons have been nominated (designated liaison person (DLP) and deputy designated liaison person (deputy DLP) – best practice

6. Employees under the age of 18 years

NTMA is committed to safeguarding all those under 18 years old working or training, in line with Children First legislation and best practice.

7. Implementation

The NTMA recognises that implementation is an ongoing process and is committed to the implementation of this Child Safeguarding Statement and the procedures contained therein.

This Child Safeguarding Statement must, under Section 11(7) of the Children First Act 2015, be reviewed no later than 2 years from the date of publication. This document will be reviewed by November 2020 or as soon as practicable after there has been a material change in any matter to which this statement refers.

For queries, please contact Siobhan Keeling, Head of HR NTMA at Siobhan.Keeling@ntma.ie